



St. Philomena's Catholic School

WEDNESDAY

First Day of Autumn Term 2017

THURSDAY

FRIDAY

Forms III – VI Games afternoon

Diary Dates

11th September Forms III – VI Running practise begins
Presentation by the Sierra Leone Development & Relief Aid for Children
12th September 11+ Club Form VI
14th September Friends' Uniform Sale in the hall 3.15 – 4.15pm
15th September Friends' Uniform Sale in the hall 8.30am – 9.30am

Term Dates

Autumn Term 2017

Commences 6th September 2017
Half Term 16th – 27th October 2017 (inclusive)
Term Ends 15th December 2017 from 12.15pm

Spring Term 2018

Commences 4th January 2018
Half Term 12th – 16th February 2018 (inclusive)
Term Ends 29th March 2018 from 12.15pm

Dear Parents

I hope you and your family have had a very happy and restful summer holiday. I look forward to seeing the children at the beginning of the autumn term.

Swimming

Please note that swimming lessons for Forms I, II, III & V begin on **Wednesday 13th September 2017**. Please ensure children come dressed in their school track suits with their swim wear underneath with their underwear in their swimming bag. Their uniform should be brought to school in their school bag ready for them to get changed into once they have returned to school.

Form VI 11+ Club

There will be 2 sessions of 11+ club on **Tuesday 12th and 19th September 2017** from 3.45 – 4.45pm. These are for children who will be taking the examination on Saturday 23rd September 2017.

Running Practise

Please note that running practise for Forms III – VI will commence on Monday 11th September 2017. Children should come to school wearing their track suit with their P.E. underneath. Their uniform should be brought to school in their school bag ready for them to get changed into once they have returned to school.

Music Lessons

Please note that all music lessons will begin in the week beginning 11th September 2017.

After School Clubs

Please note that after school clubs will begin in the week beginning 11th September 2017.

Safeguarding

For your information the school's current Designated Safeguarding Lead is Mrs Neale and the Deputy Designated Safeguarding Lead is Mrs Oxley.

Finance

You will be notified of all school trips and clubs via Call Parents. This will give parents the ability to make payment by debit or credit card. Please note that termly fees only, these can also be made by using Call Parents by debit or credit card for which there is a 1% transaction fee. All trip and club information will be produced as a PDF file and sent via Call Parents. If for any reason payment cannot be made online, payment can continue to be made by cheque. **The school can no longer accept cash payments.**

Please ensure the school has your most up to date email address to enable you to receive these communications. Important information including details of all trips and clubs will still be published in the weekly newsletter. If you need to contact the Business Manager, please email Mrs Juhl-Routledge on businessmanager@stphilomenas.com

Attendance

Please inform the School Office **each day** if someone other than a parent is collecting a child / children at the end of the school day.

Children arriving at school after 8.50am will be required to sign in at the School Office by their parents / guardian.

Please report a child's absence before 9.30am **for each day of their absence**. If parents do not contact the school, their child's absence will be recorded as an **UNAUTHORISED ABSENCE** in the class register. To report pupil absences please telephone the School Office reception desk.

Medical & Dental Appointments

If your child / children have appointments booked for the hospital, doctors or dentists during term time, please could a copy of the appointments letter / card be brought to the school office.

Barbara McKeown (Mrs) - Head Teacher
6th September 2017